

Parent & Student Service Commitment



"Each of you should use whatever gift you have received to serve others as faithful stewards of God's grace." ~I Peter 3:16

REACH Kzoo is a cooperative, meaning parents and teens have an integral role in the organization's ability to provide a clean, safe and effective learning environment. In order for our cooperative to function, we require parents and students (grades 6-12) to sign up for a service commitment at the time of registration. We appreciate your help in making this great community run well and we hope you find it enjoyable.

Service commitment is based on the total number of classes taken by all students in the family.

1-2 Classes = 5 hours
3-4 Classes = 10 hours
5+ Classes = 15 hours

A parent from every family serves the amount of hours per year according to the service commitment breakdown.

All students grades 6-12 will serve approximately 20 minutes per week. They will choose an opportunity to serve based on a time that works with their class schedule. Service attendance will be recorded, and parents may use this as a community service opportunity on their student's transcript.

In the event that you cannot be present to complete your service duties, you are responsible to secure a substitute in order to avoid a monetary penalty. While we believe in grace if your duties are not fulfilled, you may be reassigned to another service task at the discretion of the Service Coordinator.

Consequences for missing service duty:

An "Unexcused Absence" is defined as the failure to complete a service task.

Adults, if you are unable to fulfill a reassigned duty due to an unexcused absence, you will be assessed a \$25 fine. If it is a repeated offense, you will be charged a prorated opt out fee. If fines are not paid, your family will not be able to register for future REACH Kzoo classes until the balance is paid. In addition, you will be required to pay the opt out fee the following year.

Students, if you do not fulfill your duty, you will receive a verbal warning from the LEAD of that service area. The second occurrence will result in notification to your parents by email. Three or more occurrences will result in a \$15 charge per episode.

PARENT SERVICE COMMITMENT CHOICES

WELCOME CENTER

The REACH Kzoo Welcome Center is an important and vital job to our co-op. Co-Op members are a welcoming face to families and visitors and are key to answering questions and directing people to the appropriate person/place. Welcome Center duties also include: general sanitation of lobby tables, disinfection of high touch surfaces, safety checks, basic first aid, concession sales, and other assigned duties. Shifts are based on class periods, approximately 1.5 hours.

SET UP

Each parent on this team will help prepare the building to open for classes on Wednesdays. Set-up duties include: posting signage, setting up white boards, tables, and chairs. The commitment is approximately 20 minutes (from 8-8:25am) each week for ONE semester (the first few weeks, parents will be asked to arrive a little earlier until a routine is established).

TEARDOWN

We want to leave LCC as clean as we found it, so the main goal of this team is to reset the facility. Teardown duties include: cleaning floors, windows, bathrooms, etc. The commitment is approximately 20 minutes (various times at the end of the day) each week.

OPT-OUT

While REACH Kzoo exists and functions as a co-operative organization, we recognize not all families have the ability to have a parent or background-checked family member fulfill their service commitment due to work or extenuating family circumstances. In order to cover these service gaps, parents may pay an opt out fee of \$150.00. Other members may have the opportunity to then fulfill those jobs and receive remuneration.

STUDENT SERVICE COMMITMENT CHOICES

SET UP

The main duty of this group is to prepare the building for the day by setting up tables and chairs. The commitment is approximately 20 minutes (from 8-8:25am) each week for ONE semester (the first few weeks, students will be asked to arrive a little earlier until a routine is established).

TEARDOWN

Students will serve to reset the building at the end of the day (Team A 2:30-3 or Team B 4-4:30). Emptying trash, taking down and putting away tables and chairs, and vacuuming are some of the responsibilities of this team. This commitment will be approximately 20 minutes per week all year long.

MID-DAY TASKS

These jobs are reserved for students whose schedules don't allow them to do set up or tear down. Duties include: wiping off tables, take down/set up tables, emptying trash, bathroom tidy, helping tutors carry totes to their cars, putting the microwave away, etc.